

GUNDECHA EDUCATION ACADEMY

CIRCULAR#: GEA/IC-PRE-023/2011-2012

DATE: January 11, 2012

SUBJECT: FORTHCOMING ANNUAL DAY DETAILS (for Playgroup only)

Dear Parents,

Please take note of the following details for the Annual Day on **Wednesday, January 18, 2012**:

- On the Annual day Playgroup children must report to the school 9:00am sharp.
- Please handover your child to the teachers in the Saraswati Area and Playgroup parents may proceed to be seated in the School Assembly Area. All are requested to be seated in the school assembly area before 9:15am. Seating will be on first-come, first-served basis.
- The students must come in the costume given / prescribed by their teachers. All children must wear white socks and comfortable shoes. Parents are requested to dress up their child and apply light makeup.
- Kindly send a labelled water bottle with your child and the school will provide snacks to the students.
- The invitation card permitting **maximum 2-persons** (*attached with this circular*) and Parent I-card will be checked at the security gate, hence you may please carry both with you.
- The dispersal of the Playgroup students will be done classwise, as per the number / alphabet allotted to your child at the end of the programme.
- We also advise parents to be austere in the use of cars due to lack of parking space around the vicinity of the school. Carpools may be used so that the traffic outside the school eases up.
- Still photographs will be taken by the school. Parents must not disturb the decorum by using their own handycams and blocking the view of others.
- **Playgroup children will have regular school the next day.**

We look forward to your co-operation in making our effort worthwhile.

Thank you,

Principal