

GUNDECHA EDUCATION ACADEMY

CIRCULAR#: GEA/IC-PRI/SEC-006/2010-2011
SUBJECT: 1st TERM TUTORIALS (optional for Std. III to VIII)

DATE: June 14, 2010

Dear Parents,

In our endeavour to assist the students who need academic support we wish to inform you that we are beginning tutorials in the school. Our own teachers will be assigned to take up special coaching to help the children improve in subjects that they are weak in.

The success of this endeavour lies in the joint effort of the school and the parents. Taking into consideration the academic performance of your child in the last academic year, we would encourage you to enroll your child for the tutorials. The details of the tutorials are as follows:

- The tutorials are open for the students of Std. III to Std. VIII of GUNDECHA EDUCATION ACADEMY ONLY and who have scored below 40% / Grade C / D in the respective subject.
- The subjects included are Languages & Maths: English; Hindi, Marathi & Maths for Std III to VIII; Science for Std III to VI; Physics/Chem/Bio for Std VII & VIII.
- A payment @ Rs.300/- per subject per child, for the period Thursday, July 01, 2010 to Friday, September 10, 2010 will have to be made in the school office. No refund will be made once the student has registered.
- Incase if you decide to send your child for more than one subject, there may be a clash of days. Parents are requested to opt for the tutorials accordingly.
- The tutorials will be conducted twice a week after school hours from 2:00 p.m. to 3:00 p.m. per subject.
- The bus students may avail of the 3:15 p.m. bus facility (i.e. with the Pre Primary, Std. I & II students) provided the afternoon shift bus service has your stop in its schedule.
- On day/s that the Pre Primary or Std I & II has a holiday/field trip you will have to pick your child from the school.
- The non bus students must be picked up by the parents latest by 3:15 p.m.
- Kindly carry your Parent I-card with you.
- These classes will NOT be conducted on Saturdays, Sundays & Public Holidays.
- In case of absence of your child on any of the specified day/s NO adjustment will be made by the teacher.
- However, if the teacher is absent he/she will inform you when the class will be conducted by her/him.
- The schedule for subjects & days will be sent through your child on receiving your acknowledgement.
- Kindly keep yourself informed of the specified day/s when your child will be waiting back for the tutorial.
- Please ensure that you send enough food & water with the child on the day/s specified for the tutorial for your child.
- The tutorial teacher will be assigned a mixed batch of 15-20 students by the Principal.
- As far as possible the subject teacher of the class will not be the tutorial teacher for that class.
- The registration cum undertaking slip must be duly filled in & submitted along with the payment to the SCHOOL OFFICE (9am to 12noon) latest by **Monday, June 21st, 2010**.

These tutorials will be an extra support for your child where more attention will be given to the student.

Thank you,

Principal

*Kindly submit this slip along with the payment to the school office latest by **Monday, June 21st, 2010***

I am making a payment of Rs. _____ as I would like to enroll my child Master/Miss _____ of Std _____ Div _____ for the tutorials in the school for the following subject/s.

<u>Subject</u>	<u>Days</u>	<u>Grade / marks obtained in previous class / term</u>
.. English (Std. III to VIII)	- Thurs, Fri	_____
.. 2 nd Lang. Hindi (Std. III to VIII)	- Tues, Thurs	_____
.. 2 nd Lang. Marathi (Std. III to VI)	- Tues, Thurs	_____
.. Maths (Std. III to VIII)	- Mon, Wed	_____
.. Science (Std. III to VI)	- Tues, Fri	_____
.. Physics .. Chemistry .. Biology (Std. VII & VIII)	- Tues, Fri	_____

I understand that the tutorials are a support class for my.

Name of the Parent _____ Sign: _____ Date: _____